

## 4.4.2 Maintenance of campus infrastructure

Policy details of system and procedures for maintaining and utilising physical academic and support facilities are as follows- physical facilities: the institution has appointed committee for the overseeing the maintenance of buildings, classrooms and laboratories. Physical facilities in the institution are maintained annually required repairs and maintenance are conducted time to time ,to improve the physical ambience of the campus several initiatives a taken in this regard are periodic painting, whitewashing of the buildings, maintenance of grounds and plants, adequate housekeeping staff for general cleaning is available. Maintenance of drinking water filter, dust bins at every departments, the institution has following. physical facilities computer lab: the college has adequate number of computers with internet connections and the utility software distributed in different locales like office, library ,computer lab and ICT hall, etc. The central computer lab is open to all and also connected through the LAN. The maintenance of computer lab is done annually by giving contract of maintenance to Siddhivinayak computers. home science laboratory: Home science department consists of two well-equipped labs i.e. food and nutrition and second is textile lab. All these equipments maintenance is carried out by inviting local repairs. Language laboratory: Institute has a well-equipped language laboratories in English and Hindi subject .labs are maintained regularly .ICT hall of the institution has one LCD projector with 80 persons sitting arrangement with AC facilities. This hall is fully utilised for ICT teaching, lectures and for seminar, conference, workshop sessions participations, smart classroom : for smart classroom with digital display board and projector is available in institution. smart classroom has interactive board with online resources based technology sports facilities the institute have 1.18 acre area for ground. There are adequate infrastructure for this department indoor and outdoor games are played in this department. Academic and support facilities: The academic support facilities are available in our institution for overall development of students they are library, NSS, competitive exam cell ,etc. The procedure for maintaining these facilities are as the concerned department conveys their requirement regarding maintenance of equipments to the principal. Principal forwards it to the maintenance committee, purchase committee under the guidance of principal this committee hires services and gets the work done the particular bills are paid by the institution. library college has well equipped and computerised library .There are many books and journals available for students and staff. There is normal deposit for students to use the library the budget for purchasing books and journals is provided by management. There is adequate laboratory staff for keeping library clean and safe. The career guidance and counselling cell: The career guidance and counselling cell is available for students in our college the cell help student to participate in various competitive exams, the materials for preparing the competitive exams are available in library. National service scheme of the college has two units of national service scheme NSS gives opportunity to serve society, especially down trodden and backward people, NSS department organises regular and special camps irregularly.

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